

BIDHAN CHANDRA KRISHI VISWAVIDYALAYA

Department of Agricultural Chemistry and Soil Science

Mohanpur, Nadia, West Bengal - 741252

From : Prof. Biswapati Mandal
PI, CAAST Project

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Ref. No. CAAST/01/17-18

Date: 16.03.2018

The Principal Investigator, CAAST project funded by ICAR, Mohanpur, Nadia, West Bengal is inviting quotations from competent and bonafide vendors /parties/ distributors/ dealers/agents/manufacturers having registration of GST for supply of following office furniture (**make: Godrej or Equivalent**) to the **Main Campus, F/ Agriculture, Mohanpur, Nadia- 741252.**

- i. Submission of quotation: the quotation shall be submitted **within 26.03.2018 up to 3.00 pm.**
- ii. Opening of the quotation: the technical bid will be opened by the Central Purchase Committee, BCKV, duly consigned for this purpose.
- iii. Price: The price of office furniture, including imported ones, should be quoted in net per unit (including taxes and duties, etc). However, University will provide valid DSIR and authorization certificate to the clearing agent, if required. Quoted rates must be for FOR Destination including packing, insurance and delivery charges up to **Main Campus, F/Agriculture, Mohanpur, Nadia- 741252,** with satisfactory installation and demonstration.
- iv. **Supporting documents:**
 - a) Bid papers should accompany authorization certificate from original manufacturer, trade license, GST registration, etc.
 - b) Photocopy (self attested) of the original supporting document in favour of the specification –claim for each item must have to be submitted separately, if available.
 - c) User list along with certificate from reputed users also need to be submitted.

Price bid of the vendors will be compared only if technical specificity as appended against each item is fulfilled. The Viswavidyalaya reserves the right to accept or reject any tender without showing reason.

Sl. No.	Name of the Item/ Furniture	Qty.	Detail Specifications
1.	Office almirah	4	H1 Metal Almirah made by 20/22 gauge metal sheet duly painted. Size: 48" (H) x 34" (W) x 18" (D) usgae provision for 2 persons. Product should be ISO 9001, ISO 14001 certified, with locker.
2.	Full secretariat table	10	Providing & making Secretariat Table of approved design of size 1800 x 750 mm all using 18 mm commercial termite proof ply to be finished with laminates. The table should consist of pedestal unit having two box drawer

			and one filing drawer of size 400 x 450 x 700 mm with proper locking, all complete finish as per approval. Product should be ISO 9001, ISO 14001 certified.
3.	Half secretariat table	10	Providing & making Secretariat Table of approved design of size 1200 x 600 mm all using 18 mm commercial termite proof ply to be finished with laminates. The table should consist of pedestal unit having two box drawer and one filing drawer of size 450 x 450 x 450 mm with proper locking, all complete finish as per approval. Product should be ISO 9001, ISO 14001 certified.
4.	Chair	22	Medium back revolving chair (Back-750 mm x 50 mm seat size-500mm x 450mm. Seat and back made off 12mm thick hot pressed plywood with good quality rexine finish. Special cushion top of back rest. Arm made of chrome finished tubular pipe with PU arm rest. 5 prong chrome plated leg.
5.	File cabinet	3	Cabinet with five swinging doors in width of 1600 mm & five shelf making four compartments is made of 18 mm thick pre-laminated particle board (conforming is-12823, density 700 kg/m ³ is chemically treated for termite & borer resistant, tested resistant to abrasion , steam, crack ,stain & upto 15% moisture content) of approved colour laminate is processed & bonded by amino-formaldehyde based / urea melamine resins with increased melamine offering enhanced resistance. All exposed edges sealed with pvc edge banding bonded by hot melt glue tape bonding processed by automated edge banding machine. Back of cabinet supported by 9 mm thick pre-laminated particle board of same specification. Completed with necessary hardwares & fittings from approved brand. size- W-1600 x D-400x H- 2100 mm

The quotations completed in all respect with all supporting documents should preferably be dropped in the box which will be kept in the Office of **Registrar and Chairman, Central Purchase Committee, 2nd Floor, Administrative Building, Bidhan Chandra Krishi Viswavidyalaya, Mohanpur, Nadia, PIN- 741252** or sent by post within **26.03.2018 up to 3.00 P.M.**

Chairman, CPC