

BIDHAN CHANDRA KRISHI VISWA VIDYALAYA
ALL INDIA NETWORK PROJECT ON PESTICIDE RESIDUES
DIRECTORATE OF RESEARCH, RESEARCH COMPLEX BUILDING
DEPARTMENT OF AGRICULTURAL CHEMICALS
KALYANI-741 235, WEST BENGAL, INDIA

From:
Dr. Hemanta Banerjee
Reader & Officer-In- Charge



Telephone : 033-25808511 Extn. 40(O)
: 91-33-25820598 (Res.)
: 9433395332 (Mobile)
Fax : 91-33-25809767
E Mail : hembckv@rediffmail.com

Ref. No. AINP/BCKV/115/ 09-10

Date: 27.01.2010

QUOTATION FOR ENGAGEMENT OF ONE NABL
CONSULTANT

Sealed quotations are invited from the NABL accreditation professionals to facilitate NABL accreditation process of the AINP on Pesticide Residue Laboratory, Directorate of Research, BCKV, Kalyani. The followings are the job description which is needed to be performed by the consultant.

Job Description:

- i. Visit to AINP on Pesticide Residue Laboratory, Directorate of Research, BCKV, Kalyani.
- ii. Training and Awareness of management system.
- iii. Formation of core team and quality manager.
- iv. Formation of quality policy and objective.
- v. Preparation of quality manual.
- vi. Preparation of procedures and formats.
- vii. Training down the line.
- viii. Implementation of the system.
- ix. Training of internal quality audit.
- x. Conducting desk audit.
- xi. Conducting first IQA & closing of NC's.
- xii. Management review meeting.
- xiii. Application to NABL.
- xiv. Pre-assessment audit by NABL.
- xv. Closing of NCR's.
- xvi. Any other items related to accreditation work.

The interested consultants are requested to submit the quotation on or before **05.02.2010** by 5PM in a **sealed envelope** addressed to Dr. Hemanta Banerjee, Reader & OIC, AINP on Pesticide Residues, Directorate of Research, Research Complex Building, Kalyani-741235, mentioning details about his/her brief resume, fee structure and other financial involvement to complete the accreditation process. The University reserves the right to reject any or all quotations without assigning any reasons.

Copy for display in the notice board as per list:

1. The Director of Research, BCKV, Kalyani
2. The Dean, F/Agriculture, BCKV, Mohanpur
3. The Dean, F/Horticulture, BCKV, Mohanpur
4. The Dean, F/Agril. Engineering, BCKV, Mohanpur
5. The Head, Dept of Agril. Chemicals, BCKV, Mohanpur
6. The Comptroller, BCKV, Mohanpur
7. Administrative Building, BCKV, Mohanpur
8. Library, BCKV, Mohanpur
9. B.C.K.V Web Site

HEMANTA BANERJEE