



Bidhan Chandra Krishi Viswavidyalaya

AICRP on Medicinal and Aromatic Plants & Betelvine

Directorate of Research, Kalyani- 741 235 Dist: Nadia, West Bengal

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Officer-in-Charge &

Principal Investigator, RKVY Project on “Promotion of Medicinal and Aromatic Plants through Cultivation and Entrepreneurship Development in West Bengal”

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Date: 27.11. 2018

Principal Investigator of **RKVY project** on “Promotion of Medicinal and Aromatic Plants through Cultivation and Entrepreneurship Development in West Bengal” is inviting tender from competent and bonafide vendors/ parties/ distributors/ dealers/ agents/ manufacturers having registration of GST for supply of equipment to University as per specifications appended below **within 12.12.2018 up to 5.00 pm.**

(i) Preparation of Bids: - The tenders should be submitted in two-bid system (i.e. Technical bid and Financial bid) with validity of **3 months.**

(ii) Submission of tender: - The tender shall be submitted **within 12.12.2018 up to 5.00 pm.**

(iii) Opening of the tender: - The technical bid will be opened by the Central Purchase Committee, BCKV duly constituted for this purpose. PI & CoPIs are entrusted to evaluate the technical bids. After scrutinizing, the financial offer/bid of technically qualified vendors will be opened.

(iv) Prices: - Bidders are requested to quote single item in single Quotation paper within sealed envelope and to mention name of the item on envelop. The prices of items should be quoted in net per unit (including all taxes and duties, etc.). However, University will provide valid DSIR. Quotation must include all essential accessories (as mentioned for each item). Without essential accessories tender will be considered as incomplete. Quoted price must be inclusive of installation and three years warranty. Quoted rates must be FOR DESTINATION (including packing, insurance and delivery charges up to the laboratory at Directorate of research, BCKV, Kalyani, Nadia, West Bengal with satisfactory installation and demonstration.

(v) EMD: - Vendors are required to pay the requisite amount of Rs. 2,000/- (Rupees Two thousand) only as EMD in demand draft for each item. **Without EMD, quotations will not be considered for technical or financial comparison.** Draft must be in favour of „Bidhan Chandra Krishi Viswavidyalaya” payable at Kalyani (IFSC: SBIN0001082). EMD exemption certificate (if any) must be submitted with tender document.

(vi) Supporting documents:-

(a) Bid papers should accompany authorization certificate from original manufacturer, trade license, GST registration, etc;

(b) Photocopy (self attested) of the original supporting document in favour of the specification-claim for each item must have to be submitted separately;

(c) Photocopy of supporting document of assured after sales services in Eastern India and availability of spare parts need to be submitted.

