INVITATION FOR QUOTATIONS FOR OFFER FOR LABORATORY EQUIPMENTS INCLUDING ALL FITTINGS AND FIXTURES UNDER SHOPPING PROCEDURES

To

Dear Sir,

Sub: Invitation of quotation for LABORATORY EQUIPMENTS INCLUDING ALL FITTINGS AND FIXTURES

1. Sealed quotations are invited from manufacturers/reputed suppliers by the undersigned for the following items of LABORATORY EQUIPMENTS INCLUDING ALL FITTINGS AND FIXTURES

<table>
<thead>
<tr>
<th>Brief description of goods/equipment</th>
<th>Quantity specifications</th>
<th>Delivery period</th>
<th>Place of delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>i. Halogen Moisture Balance</td>
<td>one</td>
<td>15 days</td>
<td>Kalyani Nadia, Pin - 741235</td>
</tr>
<tr>
<td>ii. Lab Willy Grinder</td>
<td>one</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iii. Infra Red Thermometer</td>
<td>one</td>
<td></td>
<td></td>
</tr>
<tr>
<td>iv. pH meter ( table model)</td>
<td>one</td>
<td></td>
<td></td>
</tr>
<tr>
<td>v. Conductivity meter</td>
<td>one</td>
<td></td>
<td></td>
</tr>
<tr>
<td>vi. Glass filter flask for filter holder</td>
<td>one</td>
<td></td>
<td></td>
</tr>
<tr>
<td>vii. Portable oil free vacuum pump</td>
<td>one</td>
<td></td>
<td></td>
</tr>
<tr>
<td>viii. Desiccators vaccum</td>
<td>one</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ix. High precision balance- Min. 0.01mg</td>
<td>one</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. Terms & Conditions:
   (a) The bidder shall quote for items in the format of quotation attached (ANNEX I).

   This Format (ANNEX I) will be used when evaluating is to be done for each item separately.

   (b) All duties, taxes and other levies payable by the bidder shall be included in the item rate.

   (c) The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to adjustment.

   (d) Rates or partial quantity of an item is not acceptable.
Corrections if any shall be made by crossing out, initiating, dating and rewriting.

Telex or Facsimile quotations are not acceptable.

The bidder should mention the warranty period and follow up servicing facilities for next two financial years. Within this period the service should be free. Only the cost of parts necessary for repairing will be provided from the project head within a limit of 10,000/- only.

3. Each bidder must submit only one quotation.

4. The bidder should submit the following items along with the bid documents:
   i. Earnest money of Rs. 1000/- in form of DD in favour of Comptroller, BCKV payable at Kalyani.
   ii. Credential of working at BCKV/ other Agricultural University/ Educational Institution for minimum 15 years in related field.
   iii. Turnover in last two financial years should be minimum Rs. 50,00,000/- (Rupees fifty lakhs only).
   iv. Valid copy of Trade License, Photocopy of PAN Card, Registration certificate of VAT, CST, IT returns copy, Dealership/Manufacturing certificate.

5. Evaluation of quotations:
   The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which are properly signed, and conform to the terms and conditions and specifications mentioned above.

   a) The evaluation will be done excluding the sales tax. If the bidder has to include the sales tax in his quotation for the item rate, it will treated as through it is exclusive of the sales tax and no down loading of sales tax will be made.

   b) The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of anyone or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest.

6. Award of contract:
   a) The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 6(b) above.

   b) The Purchaser reserves the right at the time of contract award to increase or decrease the quantities of items indicated in para 2 above without any change in the unit price or any other terms and conditions.

   c) The Purchaser prior to the expiration of the quotation validity period will notify the bidder whose quotation is accepted for the award of contract. The terms of the accepted offer shall be incorporated in the Purchase order.

   d) Normal commercial warranty/guarantee shall be applicable to the supplied goods.

   e) The Work Order may be given in Part throughout the project period, as and when required. Bills may be raised after delivery against each order or altogether, depending on the situation, without any change in the unit price or
any other terms and conditions.

f) Payment shall be made after the delivery of the goods and their acceptance.

g) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

7. Last date and time of receipt of quotations:

8. Filled in quotations should be submitted to the Principal Investigator (PI), entitled “Research Led Innovation in Homestead Agriculture System through Natural Dye Production from Marigold for Improving Colour and Quality of Poultry Egg Yolk Reared under Backyard System for SC Community of Nadia and South 24 Districts.”, Funded by Department of Science and Technology, Govt. of West Bengal, Directorate of Research, BCKV, Kalyani-741235, in the “DROP BOX” placed at Directorate of Research Building, Kalyani, BCKV latest by 15.00 hours on 24.3.2016

We look forward to receiving your quotations and thank you for your interest in this project.

Yours Sincerely,

Suhrita chakrabarty
Principal Investigator

Address: Agril. Research Complex, Director of Research, Kalyani,
(Room of AICRP on Floriculture)
Telephone No.9831237309 (M), Fax: 033-25828407

Format for quotation, Ref. No. DST/16/T-01 dated 8.3.2016

ANNEXURE-1

<table>
<thead>
<tr>
<th>SL. NO.</th>
<th>ITEM</th>
<th>RATE (in INR) FOR</th>
<th>Required amount (Approx)</th>
<th>Total cost (in INR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td>1 unit</td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td>1 unit</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td>1 units</td>
<td></td>
</tr>
</tbody>
</table>

Copy to:
- Notice Board, Directorate of Research, BCKV
- Notice Board, Dean, Faculty of Agriculture, BCKV
- Notice Board, Dean, Faculty of Horticulture, BCKV
- Notice Board, Dean, Faculty of Agricultural Engineering, BCKV
- Notice Board, Administrative Building, BCKV
- Notice Board, Comptroller’s Department, BCKV
- Office copy