

BIDHAN CHANDRA KRISHI VISWAVIDYALAYA

P.O. KRISHI VISWAVIDYALAYA, MOHANPUR, DIST. NADIA, PIN – 741 252

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From:

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Registrar



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No.: RS/3/L-24

Date: April 13, 2021

NOTIFICATION

In the meeting held on 13.04.2021 in the Chamber of the Hon'ble Vice-Chancellor, BCKV, it has been decided to revert back to the previous arrangement of roster duty of all employees of the Viswavidyalaya, in view of the recent resurgence of COVID cases. In this respect, the Memo No. 2272-F(P) dated 21.07.2020 of the Finance Department, Govt. of West Bengal, was also taken into consideration.

Accordingly, as per decision taken in the aforesaid meeting, in the perspective of prevailing COVID-19 situation, it is being notified as follows-

- (i) All establishments/sections/units of this Viswavidyalaya, its constituent Colleges, and KVKs functioning under BCKV, including emergency services, shall remain open and shall continue to remain functional on all normal working days under strict COVID-19 protocol.
- (ii) However, all establishments/sections/units of this Viswavidyalaya shall be manned by Faculty/ Officers/staff members **by rotation basis** in such a way that normal work is disposed of, at the same time there is no congestion in office. This rotation shall be determined by the head of the individual section/establishment/unit **through roster**. If required, staggered attendance may be arranged.
- (iii) Based on the roster prepared by the head of the individual section/establishment/unit, days on which any University employee is not supposed to attend office, he/she will be required to work from home and attend to official duties from home, as and when so demanded by the concerned University authority during normal office hours.
- (iv) Days on which employees are required to work from home, as per roster of duties, they must be available on phone during normal office hours.
- (v) Employees may also be required to attend office beyond their roster schedule, as and when so felt necessary by the concerned University authority.
- (vi) Establishments/sections/units of this Viswavidyalaya disposing of emergency services shall function as usual.
- (vii) In respect of operation of University farms, concerned establishment/section/unit shall ensure maximum utilization of farm area by deployment of farm workers in the same pattern.
- (viii) Student hostels shall continue to remain closed as already notified earlier.
- (ix) The academic classes shall continue in online mode as usual as per specified schedule.

Contd....p/2.

This order shall be followed **with immediate effect** and shall remain in force until further orders.

However, physical distancing and all other safety measures, recommended from time to time by the State Government, shall be strictly followed.

Adequate arrangements, as per medical protocol, are to be made by the concerned University authority in respect of the foreign students staying in the hostels. No visitor will be allowed to visit the student hostels during this period, without prior approval of the Vice-Chancellor.

All are requested to follow the University website (www.bckv.edu.in) for further update in this regard.


Sd/-
Registrar

No.: RS/3/L-24

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Copy forwarded for kind information and necessary action to:

1. As per mailing list, provided overleaf.
2. The Deputy Librarian & Convener, Website Committee, BCKV, Mohanpur – with a request to float the Notification on the University Website.


Registrar

BidhanChandra Krishi Viswavidyalaya
MAILING LIST

- 1) Director of Research/Farms/ Extension Edn./Director-In-Charge, Comprehensive Scheme,
- 2) Dean, Faculty of Agriculture/Horticulture/Agril. Engg./P.G. Studies/Students' Welfare.
- 3) Associate Dean, College of Agriculture – Burdwan / Bankura.
- 4) Comptroller/Assistant Comptroller / S.O.(Dev.)/ Incharge, Works Department.
- 5) Assistant Registrar-I/Librarian/ Dy. Librarian/Medical Officer, Health Unit/Security Officer.
- 6) Head of the Department of Agronomy/Agril. Economics/Agril. Entomology/Pl. Pathology/ Agril. Chem. & Soil Sc./Agro-Meteorology & Physics/Genetics & Plant Breeding/ Pl.Physiology/Seed Sc. & Technology/Agril. Extension/Soil & Water Conservation/ Agril. Bio-Technology / Agril. Statistics / Bio-Chemistry/ Agril. Chemicals/Animal Scs., F/Agril.
- 7) Head of the Deptt. of Floriculture & Landscape Architecture/Fruits Science/Post Harvest Tech./ Plantation, Spices, Medicinal & Aromatic Crops /Vegetable Science, Faculty of Horticulture.
- 8) Head of the Deptt. of Farm Machinery & Power/Soil & W. Engg./ Food Tech./Post Harvest Technology, Faculty of Agril. Engineering.
- 9) Secretary, Faculty Council, Faculty of Agriculture/Horticulture/Agril. Engineering.
- 10) In-Charge, RRS, Jhargram/ RRS, Coastal & Saline Zone, BCKV, Kakdwip, P.O.Akshay Nagar, 24 Pgs.(S)/RRS, New Allivial Zone, Gayeshpur/RRSS, Vill-Uttar Panchpota, P.O.Chakdah, Nadia/RRSS, Raghunathpur, Purulia/RRSS, Sekhampur, P.O.Gadadharpur, Birbhum.
- 11) Supdt. Establishment Section./Exam. Sec./Recruitment Section/Meeting Section/Admission & Scholarship Section/Receipt & Despatch/ Leave Cell/R.B.Cell/Law Assistant, Legal Cell.63
- 12) Farm Manager, Horticulture Res. Station, Mondouri/Teaching Farm, Mondouri/ Students' Inst. Farm, F.Ag., Mohanpore/ 'C' Block Farm, Kly./DSF (ABC Block), Kly./DSF (D-Block), Kly./ Jhargram Farm, Jhargram/Asstt. Farm Manager, BSF, Canning, P.O. Taldi (Vill. Canning), 24 Pgs. (S)/Supdt. C.R.Farm, Gayeshpur/Asstt. Director of Farms, Horticulture.
- 13) V.C.'s Secretariat/Registrar's Secretariat.
- 14) Provost, Arabinda Abas / Netaji Abas, BCKV, Kalyani / Matangini Abas / Nivedita Abas / Sir J.C.Bose Hall (Jagdish Abas) / Rabindra Abas (New PG Hall) / Nazrul Abas ('C' type Qtr.) / Raman Abas / Vidyasagar Abas / Borlaug Abas (International Hostel), BCKV, Mohanpur.
- 15) Office copy.

Sd/-
Registrar