



Bidhan Chandra Krishi Viswavidyalaya

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Prof. B S Mahapatra
Vice-Chancellor

No. VC/BCKV/66/886
Date : 13/05/2022

NOTIFICATION

As per decision taken in the meeting held in the chamber of the Hon'ble Vice Chancellor in presence of the Dean, Directors, Registrar, and other officials of the university on 10-5-2022 in superseding the earlier notification VC/BCKV/66/735 dated 2-9-2021 the Technical Cell is being reconstituted with the following members.

Composition of the Technical Cell

- | | | |
|--|---|----------|
| i) Prof. P. K. Sahu, Former Registrar and Professor Department of Agril. Statistics Faculty of Agriculture, BCKV | - | Chairman |
| ii) Sumana Roy Dy. Director of Research BCKV, Mohanpur | - | Member |
| iii) Dr. Subrata Karmakar Department of Farm Machinery & Power Faculty of Agril. Engineering, BCKV | - | Member |
| iv) Dr. Kalyan Jana, AR-I and Officer-in-Charge, AICRP on Forage Crops & Assistant Professor, Department of Agronomy, BCKV | - | Member |
| v) Dr. Madhumita Mitra Department of Floriculture & Landscaping Faculty of Horticulture, BCKV | - | Member |
| vi) Dr. Arpita Das Assistant Professor Department of Genetics & Plant Breeding Faculty of Agriculture, BCKV | - | Member |
| vii) Dr. Kusal Roy Assistant Professor Department of Entomology Faculty of Agriculture, BCKV | - | Member |

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Terms of Reference

1. This cell will function under the overall control of the Hon'ble Vice Chancellor.
2. The cell will function at the erstwhile chamber of the Director of Research at the Vice Chancellors Secretariat.
3. This cell will support to the Vice Chancellor in respect of preparing various reports/write-ups, concerning issues like parliamentary questions, assembly/cabinet questions, reports sought by ICAR, GOI/ State Government and other related organization/Institutes etc.
4. This cell will assist in preparation of various notes/speeches of Hon'ble Vice Chancellor for various occasions.
5. A Copy of the documents /publications/reports/information prepared by any section/establishment/individual for onward transmission to outside university should invariably be submitted, verified, recorded by the cell before being dispatched.
6. A copy of all communications/matters related to the management/ development w.r.t any section /establishment /unit / Faculty/directorate pertaining to students/teachers/employees be provided to this section. Accordingly sections of the university and respective controlling heads are directed to adhere to the above.
7. Any documents/information to be uploaded on the university website/ Newspaper/ electronic media/media must be routed through technical cell. The cell should also monitor the BCKV website and suggest modification/alteration/correction needed.
8. Mr Kartik Das, attached to the Vice Chancellor's secretariat will assist the cell work. The Technical cell to be included in the mailing list of the University
9. For smooth functioning of the Technical Cell a separate contingency fund will be sanctioned on receipt of specific proposal from the Chairman, Technical Cell.

Sd/-
(Vice Chancellor)

✓ Copy forwarded for information and necessary action to :

- i) Prof. P. K. Sahu, Former Registrar and Professor Department of Agricultural Statistics, Faculty of Agriculture, BCKV
- ii) Sumana Roy, Dy. Director of Research, BCKV, Mohanpur
- iii) Dr. Subrata Karmakar, Department of Farm Machinery & Power Faculty of Agril. Engineering, BCKV
- iv) Dr. Kalyan Jana, AR-I and Officer-in-Charge, AICRP on Forage Crops & Assistant Professor, Department of Agronomy, BCKV

- v) Dr. Madhumita Mitra, Department of Floriculture & Landscaping
Faculty of Horticulture, BCKV
- vi) Dr. Arpita Das, Assistant Professor, Department of Genetics & Plant
Breeding, Faculty of Agriculture, BCKV
- vii) Dr. Kusal Roy, Assistant Professor, Department of Entomology, Faculty
of Agriculture, BCKV
- viii) Sri Kartik Das, Vice-Chancellor's Secretariat, BCKV
- ix) Registrar, BCKV, Moahnpur.
- x) The Dean, Faculty of Agriculture/Horticulture/Agril. Engg., BCKV
- xi) The Director of Research/Farms/Extension Education, BCKV
- xii) The Dean, Post Graduate Studies/Students' Welfare, BCKV
- xiii) The Associate Dean, CoA, Bardhaman Sadar, Bardhaman
- xiv) The Associate Dean, CoA, Bankura
- ✓ xv) The Librarian, Central Library, BCKV – He is requested to upload this
notification in our BCKV Website.
- xvi) The Comptroller, BCKV
- xvii) The In-Charge, Works' Department, BCKV
- xviii) The Assistant Registrar-I, BCKV
- xix) The Assistant Registrar – II, BCKV
- xx) The Special Officer (Dev.), BCKV
- xxi) The Security Officer, BCKV
- xxii) The Vice-Chancellor's Secretariat, BCKV

- All Deans, Directors and other officers are hereby requested to circulate this notification amongst the teachers/scientists and other officials under your control.



Vice-Chancellor