

BIDHAN CHANDRA KRISHI VISWAVIDYALAYA
MOHANPUR, NADIA, WEST BENGAL
(APPENDIX – II)

Annual Self-Assessment for the performance Based Appraisal System (PBAS)

Session/ Year _____

(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

1. Name (Block letters) :
2. Father's /Mother's name/
Husband's name :
3. Department :
4. Current Designation & Grade Pay :
5. Date of last Promotion :
6. Address for correspondence
(with pin code) :
7. Permanent Address
(with pin code) :
Telephone No.:
E-mail:
8. Whether acquired any degrees or fresh academic qualifications during the year:
9. Academic Staff College Orientation/ Refresher/ Training Course/ Summer/ Winter School/ Faculty Development programme attended during the year:

Name of the Course/ School/ programme	Place	Duration	Sponsoring Agency

10. Date of Appointment :
11. For which position & AGP you are applying under CAS :
12. Date of eligibility for Promotion :
13. Educational Qualification (Graduation onwards):

Examination	Name of the University	Year of passing	Marks obtained (%)	Class/ grade
B. Sc. (Ag/Hort.) Hons./ B. Tech. (Ag. Engineering) or equivalent				
M. Sc. (Ag/ Hort.)/ M. Tech. (Ag. Engineering) or equivalent				
Other examination, if any				

14. Research Degree(s):

Degree	Name of the University	Date of award	Title
M. Phil.			
Ph. D./ D. Phil.			
D. Sc./			

15. Details of Teaching/ Research/Academic Experience:

Designation	Employer	Period of service From To	Scale of pay

I declare that the particulars given above are correct to the best of my knowledge and belief.

Signature of the Candidate

Part B: Academic Performance Indicators (API)

(Please see detailed instruction of the PBAS I proforma before filling out this section)

CATEGORY 1: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

- (i) **Lectures, seminars, tutorials, practical, contact hours undertaken taken as percentage of lectures allocated or research trials and field demonstration**

Sl. No.	Course/ Paper or research trials	level	Mode of Teaching #	Class allotted as per schedule/and or allotted research trial	No. of Classes Conducted/and or duration of research trial	% of classes/ practical taken as per record/or % of trial conducted

#Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

		API
a)	Classes taken or research trials undertaken: maximum 50 for 100% performance & proportionate score up to 80% performance, below which no score may be given	
b)	Teaching load in excess of UGC norms/ Special Lectures/ Classes taken (max score 10)	

- (ii) **Preparation and imparting knowledge- Reading/ Instructional material consulted and additional knowledge resources provided to students**

Sl No	Short description	API Score
Total score (Max. score:20)		

- (iii) **Use of participatory and innovative teaching learning methodologies; updating of subject content, course improvement etc.**

Sl. No.	Short description	API Score
Total score (Max. score:20)		

- (iv) **Examination duties Assigned and Performed**

Sl. No.	Examination duties/ Evaluation & report compilation of project	Duties Assigned	Extent to which carried out (%)	API Score
Total Score (Max. 25)				

CATEGORY 2: COCURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

Please mention your contribution to any of the following:

Sl. No.	Type of Activity	Extent to which carried out	API score
	i) Extension, Co-curricular & field based activities		
Total (Max:20)			
	ii) Contribution to Corporate life and management of the Institution	Activities	API score
Total (Max:15)			
	iii) Professional Development activities	Activities	
	Total (Max:15)		
Total score (i+ii+iii) (Max:25)			

CATEGORY3: RESEARCH AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sl. No	Title with page no.	Journal	ISSN/ ISBN No.	Whether peer reviewed. Impact Factor/ equivalent rating	No. of Co-author	Whether you are the main author	API score

B)

(i) Articles/ Chapters published in Books

Sl. No	Title with page no.	Book title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed	No. of Co-author	Whether you are the main author	API score

ii) Full papers in Conference Proceedings

Sl. No	Title with page no.	Details of conference Publication	ISSN/ISBN No.	No. of Co-author	Whether you are the main author	API score

iii) Books published as single author or as editor

Sl No	Title with page no.	Type of Book, & authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of Co-author	Whether you are the main author	API score

C) Ongoing and Completed Research Projects and Consultancies

(i) & (ii) Ongoing Projects/ Consultancies

Sl No	Title	Agency	Period	Grant/ Amount Mobilized (Rs. lakh)	API score

C.(iii) & (iv) Completed Projects/ Consultancies

Sl No	Title	Agency	Period	Grant/ Amount Mobilized (Rs.lakh)	Whether policy document. Patent as outcome	API score

D) Research Guidance

Sl. No	Number enrolled	Thesis submitted	Degree awarded	API score
M. Phil./ M.Sc.(Ag.)/ M.Sc.(Hort.)/ M. Tech.(Agril. Engineering)				
Ph. D.				

E) (i) Training Courses, Teaching Learning–Evaluation Technology Programmes, Faculty Development Programme

Sl No	Programme	Duration	Organized by	API Score

E)(ii) Papers presented in Conferences, Seminars, Workshops, Symposia

Sl. No	Title of the Paper presented	Title of Conference/ Seminar	Organized by	Whether International/National/State/ Regional/College or University level	API score

E)(iii) Invited lectures/ Chairing the session or presentation for conferences/ symposia etc.

Sl. No	Title of the Lecture/Academic session	Title of Conference/Seminar	Organized by	Whether International/ National/State/Regional/ College or University level	API score

IV. Summary of API scores

Sl. No	Criteria	Last academic year	Total API score for assessment period	Annual average API score for Assessment period
I	Teaching, learning and Evaluation related Activities			
II	Co-curricular, Extension and Professional Development related Activities			
Total (I+II)				
III	Research and Academic Contributions			

I declare that the particulars given above are correct to the best of my knowledge and belief.

Signature of the Candidate