APPENDIX II

Proforma for Annual SelfAssessment for the performance Based Appraisal System (PBAS)

Session/ Year_____

(To be completed and submitted at the end of each academic year)

PART A: GENERAL INFORMATION

1. Name (Block letters)   :

2. Father's /Mother's name/

Husband's name   :

3. Department   :

4. Current Designation & Grade Pay   :

5. (a) Date of last Promotion   :

(b) Eligible date for present Promotion   :

6. Address for correspondence   :

(with pin code)

7. Permanent Address   :

(with pin code)

Telephone No.   :
E-mail   :

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8. Whether acquired any degrees or fresh academic qualifications during the year:

9. Academic Staff College Orientation/ Refresher Course attended during the year:

Name of the Course/Summer School	Place	Duration	Sponsoring Agency

10. Date of Appointment :

11. For which position & AGP you are applying under CAS :

12. Date of eligibility for Promotion :

13. Educational Qualification (Graduation onwards):

Level	Degree Name	Name of the University	Year of passing	Marks obtained (%)	Class/ grade
Graduate					
Masters'					
Others					

14. Research Degree(s):

Degree	Name of the University	Date of award	Title
M.Phil			
Ph.D/ D.Phil			
D.Sc./ D.Lit			

15. Details of Teaching/ Research/Academic Experience:

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Designation	Employer	Period of service From	To	Scale of pay

I declare that the particulars given above are correct to the best of my knowledge and belief.

Signature of the Candidate

Part B: Academic Performance Indicators (API)
(Please see detailed instruction of the proforma before filling out this section)

i. **Teaching and/or research trials and field demonstrations /production/ survey allocated undertaken as percentage of lectures/trials/survey allocated.**

Sl. No.	Course/ Paper	level	Mode of Teaching #	Class allotted as per schedule	No. of Classes conducted	% of classes/ Practical taken as per record	Enclosure No./ Supporting Document	Comments/Grade by scrutiny committee

#Lecture (L), Seminar (S), Tutorial(T),Practical(P), Contact Hours(C).

(ii) Please mention your contribution to any of the following:

Sl. No.	Type of Activity	Activities/Role carried out/performed	Enclosure No./ Supporting Document	Comments/Grade by scrutiny committee
1.	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.			
2.	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation.			
3.	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student			

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	seminars and other events, cultural, sports, NCC, NSS and community services.			
4.	Organising seminars/ conferences/ workshops, other college/university activities.			
5.	Evidence of actively involved in guiding M.Sc/ Ph.D students.			
6.	Conducting minor or major research project sponsored by national or international agencies.			
7.	At least one single or joint publication in peer reviewed or UGC/NAAS listed of Journals.			

Methodology for University Teachers for calculating Academic/Research Score

Scrutiny of candidates shall be based on Marks/Score obtained in **Academic/Research Score** only (As per Appendix-II, table-2 of UGC regulation 2018)

Sl. No.	Academic/Research Activity	Maximum points for University teachers	Self-Assessed score (Enclosure No.)	Score Assessed by Scrutiny Committee
1.	Research Papers in Peer-Reviewed or UGC/NAAS listed journals	08 per paper		
2.	Publications (other than Research papers)			
	(a) Books authored which are published by ;			
	International publishers	10		
	National Publishers	05		
	Chapter in Edited Book	03		
	Editor of Book by International Publisher	10		
	Editor of Book by National Publisher	08		
	(b) Translation works in Indian and Foreign Languages by qualified faculties			
	Chapter or Research paper	03		
	Book	08		
3.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula			
	(a) Development of Innovative pedagogy	05		
	(b) Design of new curricula and courses	02 per curricula/course		
	(c) MOOCs			
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20		
	MOOCs (developed in 4 quadrant) per module/lecture	05		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02		
	Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit)	08		
	(d) E-Content			

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	Development of e-Content in 4 quadrants for a complete course/e-book	12		
	e-Content (developed in 4 quadrants) per module	05		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02		
	Editor of e-content for complete course/ paper /e-book	10		
4.	**(a) Research guidance**			
	Ph.D.(Guide/Co –guide)	10 per degree awarded 05 per thesis submitted		
	M.Sc. (Ag.)/ M.Sc. (Hort.)/M. Tech. (Ag. Engineering). B.Tech. (Project/In-plant/Industrial training evaluation)	02 per degree awarded		
	Trainee/Short term student guidance from outside university	01 per candidate		
	Member of student advisory committee	02 per student		
	(b)Research Projects Completed			
	More than 1cr. or International fund of any volume	20		
	Major projects amount mobilized with grants above Rs.30 lakhs to 1 cr.	15		
	More than 10 lakhs	10		
	Less than 10 lakhs	05		
	(c) Research Projects Ongoing:			
	More than 1cr. or International fund of any volume	10		
	Major projects amount mobilized with grants above Rs.30 lakhs to 1 cr.	07		
	More than 10 lakhs	05		
	Less than 10 lakhs	02		
	(d) Consultancy	03 for every 10 lakh amount mobilized		
5.	**(a) Patents**			
	International	10		
	National	05		
	(b) Project outcome/ outputs			
	Innovative technologies developed, participatory technology developed, prototype, copyright, design, genetic stock, Geographic Indication (GI) registration, new strains of bacteria/microbes/fungi identified, New Traits/ Genes Identified, variety development, new farm machinery & tools developed, product, vaccine, diagnostic kit, process, concept, methodology, commercialization of technology, Licensing of technology, Registration of technology, Start Up or Agri-busness incubator development and registration, Facilitator of new farmers club/FPC for innovative technology commercialization and registration, Value Chain/ Model Villages, Innovative Extension Methodologies, Entrepreneurial Models developed, software development/Data base management/ Portal / Mobile Apps/ Algorithm/Analytical Model/Statistical methodologies and other IT tools developed, Expert	4 marks for PI, 3 marks for Co-PI for each output		

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	system developed/Decision support system /models / e-learning lessons / models developed & any other relevant output.			
	(c) Capacity building / monitoring/ evaluation			
	Service providing activities related to production, processing and distribution of seeds/culture/planting Materials (over 25,000 Rupees gross income per year)/diagnostic services/infrastructure developed/instrument purchased, maintenance of farms, In-charge of cattle yard, IFS, fish & fish seed production, hatchery etc.	4 marks for PI, 3 marks for Co-PI for each output		
	(d) Technology spread and impact across the system			
	The variety released entered into seed chain/Wide spread adoption of the variety /planting materials /tools / machinery / technology developed etc. by the farmers / clients across the system / state/country with a perceptible impact. Commercial release/testing/certification use of the technology attracting revenue to the organization (up to 10 lakhs), Adoption of concept /methodology /product by research and academic members across NARS/ CGIAR/State government, international research and academic bodies, accreditation of the laboratory received etc. for research papers evidence in the form of H index (5-10,10-15, 15-20 and more that 20)	4 marks for PI, 3 marks for Co-PI for each output		
	(e) *Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)			
	International	10		
	National	07		
	State	04		
	District	03		
	University	02		
	(c) Awards/Fellowship			
	International	07		
	National	05		
	State	03		
	Best Paper, Best Posters, Conference prizes/medals, Institutional or recognized professional societies award /fellowship / journal editor	01 marks each		
	Special assignments (International organizations, overseas and special national assignments/consultancies not covered anywhere else in the application	01 mark for each		
	Students qualifying in NET, SRF, ARS, ICAR-Jawaharlal Nehru Award for P.G. Outstanding Doctoral Thesis, Best Doctoral Thesis Award given by National/ International level Academic Bodies/ Institutions/ Universities, Overseas Fellowship to students.	01 marks each		
6.	**(a)Invited lectures / Resource Person/ paper**			

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presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)			
International (Abroad)	07		
International (within country)	05		
National	03		
State/University	02		
(b) Participation and presentation of research paper (poster)			
International (Abroad)	05		
International (within country)	03		
National	02		
State/University	01		
(c) Refresher courses, Orientation Course, Methodology workshops, Training, teaching-Learning evaluation Technology programmes, Soft Skills development programmes, Faculty Development programme			
International (Abroad)	10		
Not less than two weeks duration in India	05		
One week duration (5-6 days) in India	03		
Less than 5 days	02		
(d) Expert in Selection committee/BRS/other committee of other Institutions/National and International Committee members			
International Level	10		
National Level	05		
(e) Thesis evaluation of other University			
Ph.D.	07		
M.Sc.	03		

IV. Summary of API scores

	Criteria	Last academic year	Total API score for assessment period	Annual Average API Score for Assessment period
III	Research and Academic Contributions			

Signature of the Candidate

Endorsed by the Unit Head/Department Committee/
Controlling Officer

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