

BIDHAN CHANDRA KRISHI VISWAVIDYALAYA

Registrar's Secretariat

Mohanpur, Nadia

Ref No. L-481

Date: 09-2-2021

Excerpt from the proceedings of the meeting of the Central Tender Committee, held on 08.01.2021 at Vice-Chancellor's Meeting Room, BCKV.

Sl.No.7: Signature of Purchase Indent

After a detailed deliberation, it was decided that the signature of the Hon'ble Vice-Chancellor would not be required on any Purchase Indent. This will come into force with immediate effect. Moreover, with the objective of speeding up the tendering process, it was further decided that there would be two formats of Purchase Indent -

- In respect of purchases of value below Rs.5 lakh, the Purchase Indent will be approved by the Comptroller after signature of the Dean/Director/HoD of Administrative Departments and the concerned D.D.O. In this respect the Purchase Indent will be titled as "*(To be processed through LTC)*".
- In respect of purchases of value Rs.5 lakh and above, the Purchase Indent will be approved by the Registrar after signature of the Comptroller, the Dean/Director/HoD of Administrative Departments and the concerned D.D.O. In this respect, the Purchase Indent will be titled as "*(To be processed through CTC)*".

Specimen copies of the Purchase Indents are annexed herewith.

All concerned are requested to take a note of it and act accordingly.

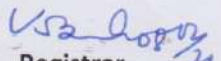
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Registrar

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Registrar

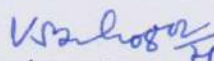
**BidhanChandra Krishi Viswavidyalaya**

**MAILING LIST**

**Ref No. L:**

**Dated :**

- 1) Director of Research/Farms/ Extension Edn./Director-In-Charge, Comprehensive Scheme,
- 2) Dean, Faculty of Agriculture/Horticulture/Agril. Engg./P.G. Studies/Students' Welfare.
- 3) Associate Dean, College of Agriculture – Burdwan / Bankura.
- 4) Comptroller/Assistant Comptroller / S.O.(Dev.)/ University Engineer, Works Department.
- 5) Assistant Registrar-I/II/III/Librarian/ Dy. Librarian / Medical Officer, Health Unit/Security Officer
- 6) Head of the Department of Agronomy/Agril. Economics/Agril. Entomology/Pl. Pathology/ Agril. Chem. & Soil Sc./Agro-Meteorology & Physics/Genetics & Plant Breeding/ Pl.Physiology/Seed Sc. & Technology/Agril. Extension/Soil & Water Conservation/ Agril. Bio-Technology / Agril. Statistics / Bio-Chemistry/ Agril. Chemicals/Animal Scs., F/Agril.
- 7) Head of the Deptt. of Floriculture & Landscape Architecture/Fruits Science/Post Harvest Tech./ Plantation, Spices, Medicinal & Aromatic Crops /Vegetable Science, Faculty of Horticulture.
- 8) Head of the Deptt. of Farm Machinery & Power/Soil & W. Engg./ Food Tech./Post Harvest Technology, Faculty of Agril. Engineering.
- 9) Secretary, Faculty Council, Faculty of Agriculture/Horticulture/Agril. Engineering.
- 10) In-Charge, AICRP on Wheat Imp./IFS./Jute & Allied Fibres/ Palm/Acarology/Agro-Meteorology/Vegetable Crops/Pesticide Residue/MAP & Betelvine/Forage Crops/ / Fruits/ Soil test Crop Response/ Plant Parasitic Nematodes/ Floriculture /Tuber Crops/Water Management /Survey Selection etc./Crop Res.Unit /Patato/Agro. Met. Advisory Project/ Cashew/Groundnut/Agro-Forestry/ Chickpea / MullaRP / NSP-Crops / Maize Imp./ Weed Management.
- 11) In-Charge, RRS, Jhargram/ RRS, Coastal & Saline Zone, BCKV, Kakdwip, P.O.Akshay Nagar, 24 Pgs.(S)/RRS, New Allivial Zone, Gayeshpur/RRSS, Vill-Uttar Panchpota, P.O.Chakdah, Nadia/RRSS, Raghunathpur, Purulia/RRSS, Sekhampur, P.O.Gadadharpur, Birbhum.
- 12) Supdt. Establishment Section./Exam. Sec./Recruitment Section/Meeting Section/Admission & Scholarship Section/Receipt & Despatch/ Leave Cell/R.B.Cell/Law Assistant, Legal Cell.
- 13) Farm Manager, Horticulture Res. Station, Mondouri/Teaching Farm, Mondouri/ Students' Inst. Farm, F.Ag., Mohanpore/ 'C' Block Farm, Kly./DSF (ABC Block), Kly./DSF (D-Block), Kly./ Jhargram Farm, Jhargram/Asstt. Farm Manager, BSF, Canning, P.O. Taldi (Vill. Canning), 24 Pgs. (S)/Supdt. C.R.Farm, Gayeshpur/Asstt. Director of Farms, Horticulture.
- 14) NSS Coordinator / V.C.'s Secretariat/Registrar's Secretariat.
- 15) Provost, Arabinda Abas / Netaji Abas, BCKV, Kalyani / Matangini Abas / Nivedita Abas / Sir J.C.Bose Hall (Jagdish Abas) / Rabindra Abas (New PG Hall) / Nazrul Abas ('C' type Qtr.) / Raman Abas / Vidyasagar Abas / Borlaug Abas (International Hostel), BCKV, Mohanpur.
- 16) Secretary, Officers' Association/Teachers' Council/Teachers' Association/Teachers' Forum/Adhyapak Samity
- 17) Secretary, Sramik Karmachari Samity/ Karmachari Samsad/Workers' Association/Technical Assistant Association/Employees Forum of SC/ST & OBC/ Chhatrabas Karmachari Samity/Chhatrabas Karmachari Samsad/Res.Scholar Association.
- 18) Secretary, Students' Union, F.Ag./Hort./Ag.Engg.,
- 19) Secretary, BCKV Co-operative Credit Society Ltd., Mohanpore.

  
Registrar (Acting)



